



TAKE YOUR CAREER
TO THE NEXT LEVEL

CALL FOR APPLICATIONS

Executive Director
Trenton Memorial Hospital Foundation



BNP'S COMMITMENT TO TALENT SEARCHES

At BNP Philanthropic Performance, we are dedicated to ensuring the success of our recruitments, as they play a crucial role in strengthening the capabilities of the philanthropic sector. Our efforts are geared towards benefiting both our clients and the candidates we recruit, aiming to create valuable connections and foster lasting relationships based on a mutual understanding of each party's expectations and goals.

We strive to adopt the most objective approach possible, eliminating any potential bias in our recruitment tools and processes to guarantee fair treatment for all applicants. We are committed to maintaining a discrimination-free process. Additionally, we keep applicants informed about their progress throughout the recruitment process and provide them with constructive feedback to support their professional development.

TRENTON MEMORIAL HOSPITAL FOUNDATION

About Trenton Memorial Hospital Foundation: The Trenton Memorial Hospital Foundation (TMHF) is a dedicated organization committed to supporting the Trenton Memorial Hospital (TMH) by raising funds to enhance patient care, purchase essential medical equipment, and support healthcare initiatives. The Foundation plays a pivotal role in ensuring the hospital remains equipped to provide high-quality healthcare services to the community. With a rich history of community involvement and philanthropy, TMHF is instrumental in fostering a healthy, vibrant community.

About Trenton Memorial Hospital: Trenton Memorial Hospital is a cornerstone of healthcare in the Quinte West region. Part of the Quinte Health Care system, TMH offers a wide range of services, including emergency care, diagnostic imaging, surgical services, and inpatient care. The hospital is known for its compassionate care, skilled healthcare professionals, and commitment to patient-centered services. TMH continually strives to improve healthcare outcomes and maintain a high standard of care through continuous improvement and innovation.

About Trenton and the Surrounding Community: Trenton, Ontario, is a picturesque community situated along the beautiful Bay of Quinte. Known for its friendly residents and vibrant local culture, Trenton offers a high quality of life with excellent schools, recreational facilities, and outdoor activities. The community boasts stunning natural landscapes, including parks, trails, and waterfront areas, making it an ideal location for both families and individuals. With a strong sense of community and a welcoming atmosphere, Trenton is a wonderful place to live and work.

THE IDEAL CANDIDATE

The Executive Director of the Trenton Memorial Hospital Foundation will be a dynamic and visionary leader responsible for driving the Foundation's mission, strategic direction, and fundraising initiatives. This individual will work closely with the Foundation's Board of Directors, hospital leadership, community stakeholders, and donors to enhance the Foundation's impact and ensure the sustainability of hospital programs and services. The position plays a leadership role in Physician Recruitment for the community in cooperation with the City of Quinte West and the Municipality of Brighton through the Docs by the Bay program.

EMPLOYMENT DETAILS

Due to an upcoming retirement, TMHF is pleased to offer a full-time salaried position working on-site at the Trenton Memorial Hospital. As a leader in the Quinte area, the incumbent will need to be located within the community within a reasonable time frame. Local travel will be required on a regular basis.

ROLES, RESPONSIBILITIES AND COMPENSATION

The successful applicant will join a vibrant and dedicated team committed to enhancing healthcare services in Trenton and the surrounding communities. Your leadership can significantly impact the health and well-being of our community. We look forward to welcoming a passionate and driven Executive Director to our Foundation.

Key Responsibilities:

- Develop and implement comprehensive fundraising strategies to meet the financial goals of the Foundation.
- Develop campaign strategy, timeline, campaign prospects, and solicitations.
- Cultivate and maintain relationships with donors, sponsors, and community partners.
- Oversee the planning and execution of fundraising events and campaigns.
- Lead, mentor, and manage the Foundation staff and volunteers.
- Collaborate with hospital leadership, Quinte Health Care leaders, and community members to identify funding priorities and opportunities.
- Ensure transparency and accountability in financial reporting and donor communications.
- Represent the Foundation within the community through public speaking engagements and media appearances.

Qualifications:

- Proven experience in a senior leadership role within a non-profit organization, preferably in healthcare fundraising.

- Demonstrated success in developing and executing strategic fundraising plans and capital campaigns.
- Excellent interpersonal and communication skills, with the ability to engage and inspire a wide range of stakeholders.
- Strong organizational and project management skills.
- Ability to work collaboratively with diverse groups, including volunteers, donors, healthcare professionals, and community leaders.
- A passion for healthcare and community service.
- Postsecondary education in a related field and/or equivalent experience or CFRE certification is an asset.

Compensation:

- A friendly and positive working environment;
- An exceptional total compensation package, including a starting salary between \$100,000 and \$120,000 and a HOOP pension plan;
- a comprehensive benefits package;
- generous vacation accrual;
- a professional development budget.

HOW TO APPLY

BNP Philanthropic Performance has been retained by Trenton Memorial Hospital Foundation for this recruitment mandate. Submit a cover letter and resume to George Stanois at gstanois@bnpgoldiecanada.com by August 2, 2024. Please include "Trenton Executive Director application - [Your Name]" in the subject line of your email.

JUSTICE, INCLUSION, DIVERSITY, EQUITY AND BELONGING

Trenton Memorial Hospital Foundation is an equal opportunity employer. All applicants will be considered for employment without attention to race, colour, religion, sex, sexual orientation, gender identity, national origin, or disability status. TMHF is committed to ensuring that the workplace and the application process are accessible to all. We guarantee a discrimination-free process.

We encourage applications from members of historically under-represented groups, including Aboriginal people (First Nations, Inuit and Métis), ethnic minorities, members of the 2SLGBTQIA+ community and people with disabilities.

If you don't meet 100% of the requirements, we still invite you to apply if the job and organization are aligned with your values, aspirations and enthusiasm. We recognize that people from diverse backgrounds are less likely to apply for jobs if they don't meet all the requirements, and want to help remove this barrier to career progression.

If accommodation is required at any stage of the process, please contact George Stanois by email gstanois@bnpgoldiecanada.com.

CONFIDENTIALITY AND PROFESSIONAL ETHICS

All information received will be treated confidentially, and only successful candidates will be contacted. BNP Philanthropic Performance respects the highest standards of professional ethics and complies with the Executive Search Advisors' Code of Ethics.

TRANSPARENCY OF THE RECRUITMENT PROCESS

We pride ourselves on making our recruitment process transparent to both our clients and applicants. As part of the process agreed upon with TMHF, the following are the expected steps.

Submitting your application

Send your resume with cover letter to gstanois@bnpgoldiecanada.com. Your application will be reviewed quickly and you will be contacted if you meet our client's expectations.

Exploratory interview

We will contact you to schedule an exploratory interview to discuss the organization, the position and your track record.

Recommendations to the client

Following various interviews, a list of potential candidates will be presented and discussed with the client who will identify the people who will progress to the next step.

First selection interview

An initial structured interview will take place with a recruitment committee.

Checking references

Following your authorization, TMHF will contact your references to discuss your past experiences.

Background check

Given the position and the organization, it is expected that a background check will be conducted, for the successful candidate.

Job offer

Finally, a job offer, or contract will be prepared and presented to the successful candidate by TMHF.

These steps could be adjusted according to the context and the evolution of the process. If your application is not successful, we will follow up with you.